

HABITAT FOR HUMANITY OF MERCED COUNTY
Board Commitment Pledge

I, _____, recognizing the important responsibility I am undertaking in serving as a member of the Habitat for Humanity of Merced County, hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations in my role as a Board Member.

MY ROLE:

I acknowledge that my primary role as a Board member is:

- 1) to contribute to the defining of the organization mission and governing the fulfillment of that mission, and
- 2) to carry out the functions of the office of the Board and/or Officer as stated in the bylaws.

My role as a Board Member will focus on the development of policies that govern and determine the implementation of institutional plans and purposes.

MY COMMITMENT:

I will exercise the duties and responsibilities of this office with integrity, collegiality and care.

I PLEDGE:

1. To establish as a high priority my attendance at all meetings of the Board and task forces on which I serve.
2. To come prepared to discuss the issues and business to be addressed at scheduled meetings, having read the agenda and all background material relevant to topics at hand.
3. To work with and respect the opinions of my peers who serve this Board and to leave my personal prejudices out of all discussions.
4. To always act for the good of the organization.
5. To represent this organization in a positive and supportive manner at all times and in all places.
6. To observe the parliamentary procedures and display courteous conduct in all Board and task force meetings.
7. To refrain from intruding in administrative issues that are the responsibility of management, except to monitor the results and prohibit methods that conflict with policy.
8. To avoid conflicts of interest between my position as a Board Member and my personal life. If such conflict does arise, I will declare that conflict before the Board and refrain from voting on matters in which I have conflict.
9. To support in a positive manner all actions taken by the Board even when I am in a minority position on such actions.

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10. To agree to serve on at least one task force, attend at least eight (8) meetings per year, unless excused, and participate in the accomplishment of its objectives.
11. To contribute to the Fund for Humanity (financial support of the work of the local affiliate).
12. To read **Habitat World, The Affiliate Update** and other Habitat literature in order to be well informed about the work of Habitat at every level.
13. To attend, if feasible, Habitat gatherings beyond Merced County, such as workshops, with the expectation of receiving both information and inspiration.
14. To participate in Annual Board of Directors Planning meeting and the Annual meeting.
15. To encourage others to become involved in the work of our affiliate.
16. If I chair the Board or a task force, I will:
 - a. call meetings as necessary until objectives are met;
 - b. ensure that all agenda and support materials are emailed to all members in advance of the meetings;
 - c. conduct the meetings in an orderly, fair, open and efficient manner;
 - d. make board progress reports/minutes to the Board as it's scheduled meetings, using the adopted format.

If, for any reason, I find myself unable to carry out the above duties as best I can, I agree to resign my position as a Board Member/officer.

Board Member Signature

Date